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TO: Property and Casualty Insurers Writing Automobile Insurance

FROM: Marcia Adams, Executive Director

SUBJECT: Changes to South Carolina Automobile Liability Insurance Reporting System (SC ALIR) – Mandatory Weekly VIN File Reporting

Effective January 1, 2008, VIN File Reporting will become mandatory for all SC licensed insurance companies insuring private passenger automobiles. As of May 2007 over 80% of the SC market was voluntarily participating in this program. The remaining insurance companies will be required to complete testing and begin submitting weekly VIN files by the January 1, 2008 deadline. VIN files will be required to be submitted once a week. Insurance companies previously submitting monthly VIN files will need to make the necessary changes to begin submitting VIN files every week. Companies may begin submitting weekly VIN files anytime prior to the January 1, 2008 deadline.

Details regarding this requirement are posted on the SC ALIR website. Go to www.scalir.com, click on the HELP link, and click on Help For Insurance Companies. There you will find the documents fully describing the requirements for weekly VIN File Reporting. Download both the Implementation Guide, version 1.8, dated July 23, 2007 and the Supplemental Information Guide for Insurers, version 1.9, dated July 19, 2007.

Once you're ready to begin testing or have any additional questions, please contact the SC ALIR help desk at sc-alir-help@dmv.sc.gov.

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